

**Department of Modern Languages – Admission to Upper Division**

To: Drs. Fiori, Mills, Telford

From:

Date:

Re: Application to Upper Division

I have sophomore status and am formally applying for admission to Upper Division.

Please find the Suggested Course Sequence Table completed, in detail, as per my history with Daemen.

I verify that I have a 2.0 minimum GPA (\_\_\_\_) with the College and that I have a GPA of \_\_\_\_\_ in the major.

I have completed study of \_\_\_\_\_ through the intermediate level as of \_\_\_\_\_ date \_\_\_\_\_.

I have completed Colloquium 288 and will register for 388 and 488 in subsequent semesters.

I am maintaining an ePortfolio and have posted the showcase assignments for each course and have posted showcase assignments that I'm proud of from the Core curriculum; you all have access to my ePortfolio in Epsilen.

My study abroad plans are as follows: one semester or two short term programs (minimum of 7 weeks total) required.

Include any other pertinent information to make your case. Email to all three professors with a request to meet in person.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Faculty Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Faculty Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Faculty Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Status: Accept \_\_\_\_\_ Pending Grades \_\_\_\_\_ /

Reject \_\_\_\_\_ Action Required:

**Department of Modern Languages – Intention to Apply for Student Teaching**

To: Drs. Fiori, Mills, Telford

From:

Date:

Re: Intention to Apply for Student Teaching

I am in/entering in the fourth year of my Undergraduate studies and am formally applying for Student Teaching.

Please find the Suggested Course Sequence Table completed, in detail, as per my history with Daemen.

I verify that I have a 2.55 or above (\_\_\_\_) with the College and that I have a GPA of above 2.8 (\_\_\_\_) in the major.

I have completed study of \_\_\_\_\_ through the intermediate level as of \_\_\_\_\_ date \_\_\_\_\_.

I have successfully completed Colloquium 288, 388, and 488.

I studied abroad in (City, Country @ the University of XX from day/month/year to day/month/year) and the Registrar has received Official Transcripts.

I have successfully completed and defended my Senior Thesis/Project and am in plan to present at the Academic Festival.

I am maintaining an ePortfolio and have posted the showcase assignments for each course and have posted showcase assignments that I'm proud of from the Core curriculum; you all have access to my ePortfolio in Epsilon.

Progress with regard to Certification Exams is as follows:

Professional Knowledge/Pedagogy: (Assessment of Teaching Skills – Written) ATW-W

Academic Content Areas: Aggregate Content Specialty Test – CST

Liberal Arts & Science Test: LAST

Oral Proficiency Interview: OPI @ Advanced Low for Student Teaching

Taken on month/day/year  Scheduled for month/day/year

Taken on month/day/year  Scheduled for month/day/year

Taken on month/day/year  Scheduled for month/day/year

Taken on month/day/year  Scheduled for month/day/year

Include any other pertinent information to make your case. Email to all three professors with a request to meet in person.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Faculty Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Recommend     Do Not Recommend

Faculty Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Recommend     Do Not Recommend

Faculty Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Recommend     Do Not Recommend

Action Required (if any):