

Criminal Justice Research Assistant INTERNSHIP



Minimum Knowledge, Skills & Abilities

- Must be proficient in Microsoft Office 2007
- Current enrollment as a graduate student or undergraduate senior
- Must be a Criminal Justice major
- Must be able to pass background investigation
- Must sign confidentiality agreement
- Preferred knowledge of, but not required; Access, Visio, Power Point, Excel or other statistical analytic tools
- Considerable interpersonal, oral & written communication skills
- Ability to work independently or in groups
- Must adhere to Bureau of Enterprise Systems and Technology's (Best) Internet usage rules.

To apply visit:

www.ct.gov/opm/internship

Send completed application and materials to:

opm.internships@ct.gov

For further information contact:

Bette Jenak

Director of Organizational & Staff Development

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Additional contact:

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CIDRIS Project Business Manager

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Learn Valuable

Job Skills & Experience

Learn valuable job skills that can help you gain high level experience in the field of Criminal Justice. Interns will assist professionals in the support and implementation of key Criminal Justice Information System (CJIS) Governing Board initiatives by conducting field research and providing technical assistance on current criminal justice topics. This internship is un-paid and is a minimum of ten hours per week. Visit us on the web:

<http://www.ct.gov/opm/cwp/view.asp?a=2969&q=3>



Interns will have opportunities to:

Learn About Government – Learn how the legislative process works in Connecticut, OPM's role in State government, and how it translates into legislation.

Work with other interns on agency-wide projects – Build networks and relationships with professionals and other interns to gain real world job experience.

Create projects – Work on projects that will use predictive analytics on criminal justice data.

Setup meetings – Set up meetings to determine the level of effort and progress of staff members and interns working on each task.



The deadlines for applications are as follows:

Summer Intersession - April 1

Fall Semester – July 1

Winter/Spring Semester- December 1

Late applications will be considered