

Semester: \_\_\_\_\_  
ID#: \_\_\_\_\_



**Promissory Note/Acknowledgement of Tuition Payment Policies**

Daemen College views registration as the student's official statement of intent to enroll. Therefore, once registered, the student is financially obligated for the payment of all applicable tuition and fees unless a Notice of Intent to Withdraw form is filed in the Office of Academic Advisement, Duns Scotus room 126.

A student's account will not be considered as settled unless the balance has been paid in full, or a payment plan has been arranged with the Office of Student Accounts and a Promissory Note has been signed. Accounts must be settled by the due date listed on the bill.

All financial obligations to Daemen College must be settled in full before any claim is made for a degree, semester grade reports, or transcripts. Likewise, any student with an outstanding balance will not be permitted to register for the following semester until payment arrangements have been made.

Students will be charged for collection agency fees and reasonable attorney's fees incurred in enforcing collection of any and all outstanding amounts owed to Daemen College.

**I understand and agree to these terms.**

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Student's Printed Name

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Student's Signature

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Date