



Office of the Registrar

REPLACEMENT DIPLOMA

STUDENT'S NAME AT TIME OF DEGREE CONFERRAL;

First Middle Initial Last

If you would like the name on the diploma to be different from that which appeared on the original diploma, state exactly how the name should read. (Names will be printed in all capital letters unless otherwise indicated.);

MONTH/YEAR OF DEGREE CONFERRAL _____

ADDRESS TO WHICH THE DIPLOMA SHOULD BE SENT;

EMAIL ADDRESS AND TELEPHONE NUMBER WHERE YOU MAY BE REACHED;

Email Phone

Student's Signature Last 4 digits of SS # Date

PLEASE NOTE:

- Diplomas released in the US - \$50
- Diplomas released outside of the US, including Canada - \$60 plus possible additional mailing charges
- Requests should be directed to the Registrar's office and must be accompanied by payment. (Payment options: cash; check made payable to Daemen College; money order; or bill to credit card--credit card number, security code, and expiration date required. Please see the second page of this form.)
- Allow 10 to12 weeks for processing from the time of receipt of the order with payment



Office of the Registrar

Payment Information

Please choose one; Cash ____ Check/Money Order ____ Credit Card ____

Amount _____ Check or Money Order Number _____

Name on Credit Card _____

Billing Address _____

Of Card holder Number and Street City State Zip

Credit Card Number _____ Expiration Date _____

Security Code (3 digit number on back of card) _____

WE ACCEPT VISA, MASTERCARD, DISCOVER, AND AMERICAN EXPRESS