

**\*\*MAIL THIS COMPLETED FORM WITH YOUR PREMIUM AND BILLING FEE PAYMENT TO:  
Lincoln Life & Annuity Company of New York, P.O. Box 7247-0347, Philadelphia, PA 19170-0347**

**APPLICATION FOR CONTINUATION OF COVERAGE For Voluntary Insurance Coverage**

**TO AVOID DELAY OF BENEFITS, PLEASE COMPLETE ALL QUESTIONS.**

**Employer:** Please complete and sign the upper section of this form. Please give the form to the employee to complete the lower section.

**Employee:** Please complete and sign the lower section of this form. Return the completed form with the premium due PLUS the billing charge to the address shown on the top\*\* of this form. We must receive this form within 31 days of "Date Employment Terminated."

**This section to be completed by EMPLOYER**

**Group Name:** \_\_\_\_\_ **Group Policy Number:** \_\_\_\_\_ **Group ID:** \_\_\_\_\_

**Employee Information:**

**Employee Name:** \_\_\_\_\_ **Birthdate:** \_\_\_/\_\_\_/\_\_\_ **Social Security #:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**Address (Street, City, State, Zip Code):** \_\_\_\_\_

**Phone Number:** (\_\_\_\_\_) \_\_\_\_\_

**Spouse Information: (Complete ONLY if Insured)**

**Spouse's Name:** \_\_\_\_\_ **Birthdate:** \_\_\_\_\_ **Social Security #:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

<b>Coverage Eligible to Port</b>	<b>Coverage Amount</b>	<b>Monthly Premium Amount*</b>	<b>Initial Effective Date</b>	<b>Termination Date</b>	<b>Prior Carrier Effective Date</b>
Voluntary Employee Life/AD&D <input type="checkbox"/> \$ _____	\$ _____	\$ _____	_____	_____	_____
Voluntary Spouse Life/AD&D <input type="checkbox"/> \$ _____	\$ _____	\$ _____	_____	_____	_____
Voluntary Dependent Life <input type="checkbox"/> \$ _____	\$ _____	\$ _____	_____	_____	_____
Voluntary LTD <input type="checkbox"/> \$ _____	\$ _____	\$ _____	_____	_____	_____
STD <input type="checkbox"/> \$ _____	\$ _____	\$ _____	_____	_____	_____

**Date Last Worked:** \_\_\_\_\_ **Date Premium Paid To:** \_\_\_\_\_

**\*Use current group rates to calculate Monthly Premium Amount.**

**Reason for Termination of Employment (Check ALL that apply)**

- Retirement (voluntary termination of employment initiated by employee by meeting age, length of service and/or any other criteria for retirement from the organization)
- Unable to perform each of the main duties of **any** occupation due to sickness or injury.
- Resignation (voluntary termination of employment initiated by employee)
- Dismissal (involuntary termination of employment initiated by employer)
- Other, please explain \_\_\_\_\_

**Employer's Signature** \_\_\_\_\_ **Printed Name** \_\_\_\_\_ **Date** \_\_\_\_\_

**Company Phone Number:** (\_\_\_\_\_) \_\_\_\_\_ **Group Fax #:** \_\_\_\_\_

**This section to be completed by EMPLOYEE**

**Beneficiary Information (Life/AD&D Insurance).** If naming more than one Primary or Contingent Beneficiary, please attach a separate sheet of paper.

**Employee's Primary Beneficiary:** \_\_\_\_\_ **Employee's Contingent Beneficiary:** \_\_\_\_\_

**Relationship:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Beneficiary's Address:** \_\_\_\_\_ **Contingent Beneficiary's Address:** \_\_\_\_\_

**Employee's quarterly premium:** \$ \_\_\_\_\_ + \$5.00 Billing Fee\*\* = **Total Amount Enclosed:** \$ \_\_\_\_\_  
(Monthly premium x 3)

**Spouse's quarterly premium:** \$ \_\_\_\_\_ + \$5.00 Billing Fee\*\* = **Total Amount Enclosed:** \$ \_\_\_\_\_  
(Monthly premium x 3)

**Child(ren)'s quarterly premium:** \$ \_\_\_\_\_ (No Billing Fee) = **Total Amount Enclosed:** \$ \_\_\_\_\_  
(Monthly premium x 3)

I hereby authorize The Lincoln National Life Insurance Company to begin billing directly for my: (check all applicable coverages)

- Voluntary Employee Life
- Voluntary Employee Life and AD&D
- Voluntary Dependent Life
- Voluntary Spouse Life
- Voluntary Spouse Life and AD&D
- Voluntary LTD

**Signature of Insured Employee:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Signature of Insured Spouse:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Employee e-mail address:** \_\_\_\_\_