



Office of the Registrar

REPLACEMENT DIPLOMA

STUDENT'S NAME AT TIME OF DEGREE CONFERRAL;

First

Middle Initial

Last

If you would like the name on the diploma to be different from that which appeared on the original diploma, state exactly how the name should read on the line below. (Names will be printed in all capital letters.)

MONTH/YEAR OF DEGREE CONFERRAL _____

ADDRESS TO WHICH THE DIPLOMA SHOULD BE SENT;

EMAIL ADDRESS AND TELEPHONE NUMBER WHERE YOU MAY BE REACHED;

Email

Phone

Student's Signature

Last 4 digits of SS #

Date

PLEASE NOTE:

- The diploma fee is \$50.00. (Additional fees apply for international shipping.)
- Upon the submission of this completed form, the Registrar's Office will reach out via email with a link to a secure payment portal to collect the diploma fee. If shipping internationally, an additional email will be sent outlining the international shipping process.
- Allow 10 to 12 weeks for processing from the time of payment clearance.