



RESIDENCE LIFE OFFICE WITHDRAWL FROM HOUSING FORM

Name (First & Last)

ID #

Current Building & Room Number

This is a formal request to be released from my housing agreement effective: _____/_____/_____

- I agree to follow proper check-out procedures as established by the Residence Life Office.
- I have read and understand the terms and conditions for withdrawing from residence hall living as outlined in the Housing and Dining Services Agreement.
- I understand that commuting to Daemen College may impact my Financial Aid package. It is important you review this change with a financial aid counselor before submitting this form.

Please check your reason for withdrawing from housing:

- Commute to Daemen Transferring from Daemen to: _____
- Leave of Absence (LOA) Other: _____

Student Signature

Today's Date

Financial Aid Counselor* or Registrar's Signature**

Director of Residence Life Signature

Please note you must have Financial Aid sign if you are a current resident changing your status to commuter, AFTER you have Residence Life's signature **OR ** You must have Registrar's signature if you are withdrawing from the college BEFORE you have Residence Life's Signature.*

OFFICE USE ONLY | DATE: _____ Keys eRezLife Meal Plan Roster Tracked Emailed

EY 12/2021