

DAEMEN

STUDENT AFFAIRS

Office of Housing & Residence Life

2022-2023 Housing and Dining Service Agreement

INTRODUCTION

Daemen University provides housing accommodations for full-time degree-seeking undergraduate and graduate students within one of the following spaces: Canavan Hall (housing primarily first-years), Campus Apartments, Snyder Park, Collegiate Village, or a hotel for temporary use. For the purpose of this agreement, the term “housing” is understood to include any facility in which Daemen University provides housing to students, including but not limited to traditional residence halls, and on-and-off campus facilities leased and/or owned by the University. For the purpose of this agreement, “full-time” is defined as enrollment in 12 credit hours per semester for undergraduate students and 9 credit hours per semester for graduate students.

AGREEMENT TERM

Unless circumstances necessitate a change, this agreement is valid upon signing, and is valid from submission through May 13, 2023 for non-graduating students and through 10:00am the day after Commencement for graduating students (May 21, 2023).

DAMAGES

Residents have an opportunity, at the initial time of room occupancy, to list any damages or missing items in their respective rooms on a room condition form. When a student leaves the residence hall, members of the University staff will check the room to ensure that no additional damages have occurred. Failure to check-out with staff will result in a \$25 improper check-out fee. Furthermore, residents will be required to reimburse the University for damages to the room while in occupancy.

ELIGIBILITY

All full-time, first-time/ first-year students entering Daemen University whose permanent residency is beyond a 30-mile radius of Daemen University are required to reside in campus housing for 4 consecutive semesters or junior status (whichever comes first). A student requesting an exemption from housing for medical, or other life-changing reasons, must complete an accommodation or exemption request from this policy. A student should request an exemption 60 days prior to the move-in date of the semester the student wishes to enroll.

FEES & PAYMENT

Room and Board fees change annually and are not confirmed until approved by the Board of Trustees each June. Students residing in Canavan Hall are required to have a 19-Meal Plan, and students who reside within the Campus Apartments, Collegiate Village, Snyder Park, or the hotel must have one of four meal plan options. Students may change their meal plan before the Add/Drop period of each Fall and Spring semester (typically the first week of the semester). After these time periods, students may not decrease their meal plan until the next semester.

Rates for 2022-2023 (subject to change)

Room Fees (per year)	Board Fees (per year)
Canavan Hall: \$9,100	19 Weekly Meals with 180 DC Bucks (90 per semester), 2 weekly meal equivalencies: \$4,530
Campus Apartment: \$9,850	
Collegiate Village (4 Bedroom): \$9,750	14 Weekly Meals with 200 DC Bucks (100 per semester), 2 weekly meal equivalencies: \$4,110
Collegiate Village (2 Bedroom): \$9,850	
Collegiate Village (2 Bedroom, shared): \$9,850	10 Weekly Meals with 220 DC Bucks (110 per semester): \$3,990
Honors House: \$9,850	100 Block: 100 Meals/Semester with 220 DC Bucks (110 per semester) and 2 weekly meal equivalencies: \$3,830
Snyder Park: \$9,500	

All residential students must have paid their bill in full (or completed the payment plan option with Student Accounts) prior to picking up keys on move-in day, and before the first day of classes in the Spring Semester. Prior to obtaining housing for the following academic year, a \$200 deposit is required to enter the Room Lottery Process by the designated date.

MISCELLANEOUS

While Daemen University recognizes and respects the right of students to have privacy with respect to their person and personal belongings, the University reserves the right to enter residence hall rooms and conduct a thorough search of a student's room, within the procedures outlined in the Student Handbook. Students are expected to follow all federal, state and local laws. Additionally, students are expected to abide by all rules and procedures outlined within the Student Handbook.

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CONSOLIDATION

The University reserves the right to change room or hall assignments to relocate individuals, or groups of individuals to eliminate a disruptive environment or to consolidate vacancies. When a vacancy occurs, the University reserves the right to show the room and assign a new occupant.

OCCUPANCY DURING VACATION PERIODS

Students may not occupy their on-campus rooms during Thanksgiving, Intersemester and Spring Break without the advance approval by the Housing and Residence Life Office. During the Intersemester Break, students requesting to stay on campus must have a Daemen-related reason to occupy their room (classes or athletics). Students are NOT permitted to reside in their rooms while the University is officially closed in December apart from International Students and Athletes. Students who are permitted to remain on campus do so at no additional cost if they have followed the registration process outlined by the Housing and Residence Life Office. If a student is found residing in the halls during the break period, fails to register by the predetermined deadline, and/or has not been granted permission from the Office of Housing and Residence Life, they will be assessed a \$25 per day fee for the vacation period. Students residing in off-site housing at Collegiate Village may occupy those spaces during the breaks, if permitted by Collegiate Village policy, but must vacate during the summer months. Collegiate Village policies subject to change.

ABANDONED PROPERTY

Any personal property such as bicycles, refrigerators, clothes, televisions and the like that are left or abandoned by a resident or their guest after a resident has moved out of University housing, or after 15 (fifteen) calendar days without contact shall be deemed abandoned, and therefore the property of Daemen University. The University may use, dispose of, donate or sell the personal property as they deem appropriate. The resident agrees to absolve and hold Daemen harmless for any claim to the abandoned property due to the damage, destruction, disposal, or sale of such personal property.

TERMINATION

With the exception of enrollment cancellation, academic dismissal or withdrawal from Daemen University, which automatically terminates this agreement, students signing this agreement are entering into an academic lease and therefore, are not eligible for release from the Housing Agreement during the period in which it is in effect. In rare cases, such as: participating in a University-sponsored program away from the Amherst area, serious illness or injury to the student, or death in the immediate family, the student may submit an exemption form to the Director of Housing and Residence Life and Housing Committee for review of possible release from Agreement. Decision to release the student from this agreement is solely at the discretion of the Director or their designee.

If termination is granted, the student is subject to a \$750 early termination fee and forfeiture of the \$200 Housing Deposit.

If a student withdraws from the institution before the add/drop date after the start of the academic semester, a prorated daily amount will be charged for both room and board. If a student withdraws from the institution after the add/drop date, the student is responsible in accordance with the University's liability chart for both room and board. Failure to officially withdraw from housing, return keys and remove personal items may result in additional room charges.

Disciplinary dismissal from the University or the University residence halls will subject the student to forfeiture of room and board fees for the remainder of the semester.

VACATING RESIDENCE HALLS

Students are required to vacate the residence halls within 24 hours after discontinuance of being enrolled as a student; within 24 hours of a student's last final exam; or at the official closing time of the residence halls (whichever occurs first). Official closing notices will be posted, communicated via email and discussed at the last Resident Assistant floor meeting by the Housing and Residence Life Office staff prior to each closing.

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IMPORTANT DATES

Saturday, September 3, 2022:	9:00 a.m.-12:00 p.m. First-Year Move-In 12:00 p.m.- 3:00 p.m. Upperclassmen Move-In
Tuesday, September 6, 2022:	Fall Classes Begin
Wednesday, November 23, 2022:	Thanksgiving Break (Halls close at 10 a.m.; must have approval to stay)
Sunday, November 27, 2022:	Halls reopen for all students, 10 a.m.
Saturday, December 17, 2022:	Intersemester Break (Halls close at 10 a.m.; must have approval to stay)
Tuesday, January 24, 2023:	Halls reopen for all students, 10 a.m.
Wednesday, January 25, 2023:	Spring Classes Begin
Saturday, March 11, 2023:	Spring Break (Halls close at 10 a.m.; must have approval to stay)
Sunday, March 19, 2023:	Halls reopen for all students, 10 a.m.
Friday, March 31, 2023:	\$200 Fall Housing deposit due
Saturday, May 13, 2023:	Halls Close 10 a.m. for non-graduating students
Sunday, May 21, 2023:	Graduation, Halls Close at 10 a.m. for graduating students

Signed: **ELECTRONICALLY SIGNED** Date: _____