

Daemen University Employee & Faculty Payroll Schedule 2025-2026

WEEK	PAY DATE (Fridays unless specified)	PAY PERIOD		SUPERVISOR APPROVAL	
		Start Date	End date	Due Date (Mondays unless specified)	Time Due
37	September 12, 2025	August 24, 2025	September 6, 2025	September 8, 2025	NOON
39	September 26, 2025	September 7, 2025	September 20, 2025	September 22, 2025	NOON
41	October 10, 2025	September 21, 2025	October 4, 2025	October 6, 2025	NOON
43	October 24, 2025	October 5, 2025	October 18, 2025	October 20, 2025	NOON
45	November 7, 2025	October 19, 2025	November 1, 2025	November 3, 2025	NOON
47	November 21, 2025	November 2, 2025	November 15, 2025	November 17, 2025	NOON
49	December 5, 2025	November 16, 2025	November 29, 2025	December 1, 2025	NOON
51	December 19, 2025	November 30, 2025	December 13, 2025	December 15, 2025	NOON
1	January 2, 2026	December 14, 2025	December 27, 2025	December 29, 2025	NOON
3	January 16, 2026	December 28, 2025	January 10, 2026	January 12, 2026	NOON
5	January 30, 2026	January 11, 2026	January 24, 2026	January 26, 2026	NOON
7	February 13, 2026	January 25, 2026	February 7, 2026	February 9, 2026	NOON
9	February 27, 2026	February 8, 2026	February 21, 2026	February 23, 2026	NOON
11	March 13, 2026	February 22, 2026	March 7, 2026	March 9, 2026	NOON
13	March 27, 2026	March 8, 2026	March 21, 2026	March 23, 2026	NOON
15	April 10, 2026	March 22, 2026	April 4, 2026	April 7, 2026 (Tuesday)	NOON
17	April 24, 2026	April 5, 2026	April 18, 2026	April 20, 2026	NOON
19	May 8, 2026	April 19, 2026	May 2, 2026	May 4, 2026	NOON
21	May 22, 2026	May 3, 2026	May 16, 2026	May 18, 2026	NOON
23	June 5, 2026	May 17, 2026	May 30, 2026	June 1, 2026	NOON
25	June 18, 2026 (Thursday)	May 31, 2026	June 13, 2026	June 15, 2026	NOON
27	July 2, 2026 (Thursday)	June 14, 2026	June 27, 2026	June 29, 2026	NOON
29	July 17, 2026	June 28, 2026	July 11, 2026	July 13, 2026	NOON
31	July 31, 2026	July 12, 2026	July 25, 2026	July 27, 2026	NOON
33	August 14, 2026	July 26, 2026	August 8, 2026	August 10, 2026	NOON
35	August 28, 2026	August 9, 2026	August 22, 2026	August 24, 2026	NOON

Employees working OVER 6 hours per day, *BY LAW*, must take at least a half hour lunch.

Please put due date reminders in your Google calendars!