STUDENT'S SIGNATURE

APPLICATION FOR CERTIFICATE/ADVANCED CERTIFICATE

Daemen College

O	Thee of the Registral ATTEMATIC	ON FOR CERTIFICATE/AD VANCED CERT	HICAIE Daemen Conege
in	LEASE TYPE OR NEATLY PRINT ALL INFOR dicated. Applications may be faxed (716-839-834 egistrar's Office (Duns Scotus #120).		thout the student's signature and date of signature 4380 Main St, Amherst, NY 14226), or delivered to the
C	ERTIFICATE/ADVANCED CERTIFICATE PRO	GRAM:	
C	ampus Location (Check One):	□ Brooklyn Campus □ Onl	line
	WILL COMPLETE ALL REQUIREMENTS F HE CONCLUSION OF (check one AND indicat		ALL DOCUMENTATION WILL BE ON FILE AT
	January For Students Completing require	ments from October 1st through January 15th	Registrar's Office Use only: Moved to:
	(Year) May For Students Completing requiremen	ts from January 16th through May 31st	□ FA Year Initials: Date: □ SP Year Initials: Date:
	(Year) September For Students Completing requ (Year)	irements from June 1st through September 30th	□ SU Year Initials: Date:
ap le	ill be capitalized unless otherwise indicated. If yo pend a copy of the legal document which verifies to	u wish to have your name listed differently than the name change, i.e., marriage certificate, divorce	Leave a space blank if a space is required. All letters hat which appears on your academic record, you must e decree, legal change of name, etc. If your name is he legal documentation is submitted to the Office of the
_	(STUDENT ID NUMBER)	SOCIAL SECT	IRITY # (Only if Student ID Number not given)
	(STODENT ID NOMBER)		/ /
(FIRST NAME)		
(MIDDLE OR MAIDEN NAME)		_
_	////////		_
W pi	'e will hold them in office for a two week period to be pic ck up details.)	ked up after that they will be mailed to the address liste	to be picked up in Registrar's Office 6-8 weeks after conferral. Ed below. Please check your Daemen E-mail for notification with
	Street Address)	(City)	(State) (Zip)
PO:	filed in the semester prior to the final term of studies status on completion of requirements, thereby prohibiti	FICATE PROGRAMS: s must complete and submit the Application for Certifor completion of certificate requirements. Students ving reflection of certificate completion on the academic	
	Official documentation for all completed coursework cross registration credit is an OFFICIAL TRANSCH	must be received by the Registrar prior to verification APT(S) from the institution(s) granting credit. Faxed as such and arrive in a sealed envelope with the s	the Registrar's web page for a complete listing of requirements. of certificate completion. Documentation for transfer credit or ed transcripts are NOT acceptable. Hand-delivered official eal unbroken. Documentation for Daemen College coursework uctor's signature and the student's final grade.
4.	GRADE CHANGES AND CHANGES IN INCOME to assure that the instructors has submitted the app		DED that students with grade changes contact their instructor
5.	email Daemen email account. The Registrar's Office	is the only College department with the authority is strongly recommended that applicants run their	tudent will be notified of the status for certificate completion via to verify completion of certificate program requirements. As evaluation in Self-Service; should they see any problems with
6.			
	Transcripts or any document which is generally accept College has not been satisfied.	ed in lieu of a transcript (including the certificate) will	not be released for any student whose financial obligation to the

DATE