

APPLICATION FOR DAEMEN COLLEGE TUITION WAIVER

EMPLOYEE Name_____

STUDENT Name_____

Last Four of SS# _____

Date of Birth_____

Anticipated Graduation Date_____

Course Level

☐ Undergraduate ☐ Graduate (Dependent benefits are taxable; see Employee Handbook)

Student Status

☐ FULL-TIME ☐ PART-TIME

Relationship to Employee

☐ Self ☐ Spouse ☐ Dependent Child as classified by IRS

I am applying for the Tuition Waiver benefit for the following semester(s):

Full Academic Year ____ - ____

Summer*/Fall ____

Intersession/Spring ____

I understand that the Tuition Waiver Benefit ceases upon termination of employment or if employment is no longer full time benefit eligible. If the student is attending Full Time, then I agree to have the student apply for the New York State Tuition Assistance Program (TAP) Award. Tuition benefits are contingent upon acceptance to the enrolled College and the student continued to show academic progress. For dependent children, Daemen may request documentation to certify dependent status as classified by the IRS. All pertinent Daemen Policies and IRS tax laws apply.

EMPLOYEE SIGNATURE

DATE

**College reserves the right to cancel summer classes with insufficient number of paying students are enrolled.*

Undergraduate Benefits

Employee—full tuition waiver applies to all courses

Spouse/Domestic Partner—full tuition waiver applies to all courses

Dependent Children—full tuition waiver applies to all courses

Graduate Benefits

Employee—full tuition waiver applies to all course; non-job related are taxable in excess of \$5,250 per calendar year

Spouse—full tuition waiver applies to all courses; cost of benefit is taxable

Dependent Children—50% tuition waiver applies; cost of benefit is taxable

Tuition Waiver includes:

Tuition, College Fee, Student Activity Fee, Extra Credit Hour Charges, and Laboratory Fees.

Excludes:

Applied Music Fees, Student Health Insurance, Room & Board (including Room & Board Damage deposit) and textbooks.