



Student Affairs

This message has been approved for distribution as part of Daemen College's COVID-19 official response.

Good afternoon,

Daemen College welcomed its first Wave of employees back to campus last week after completing testing, a re-education on protocols, and receiving a welcome back wellness kit. We are using feedback from this first Wave to work to get the next series of Waves back to campus as Western New York opens in future phases.

If you are wondering what Wave you are in, you can check the MyDaemen portal. Your Wave will be shown in a blue banner at the top of the screen. In addition, you will receive a notification to your work email closer to the date you are scheduled to return to work.

Based on guidelines for the phases, an estimated two weeks is expected between each Wave of employees returning to campus. Please note the tentative start dates listed below to assist with planning for your return to campus. The Wave start dates are fluid as they will be impacted by the date each reopening phase will begin in WNY.

Wave	Start Date
Wave 1	June 3, 2020 (COMPLETE)
Wave 2	June 23, 2020 (<i>People in Wave 2 will receive a separate, individual email in short order.</i>)
Wave 3	Mid-July (TENTATIVE)
Wave 4	August 1 (TENTATIVE)

We are tentatively planning for Wave 2 to return to campus in Phase 3 of WNY's opening, which should occur in late June, with a testing scheduled for June 20 (more details to come). Individuals have been placed into Waves by their respective vice president so if you have questions, please feel free to reach out to your supervisor or your VP for clarity. Additionally, faculty and staff may get questions answered by texting our COVID-19 text line at 716-293-2667.

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Please click on the link below to access the Return to Work Guide, which includes important information about policies and procedures as they apply to your return to work on campus:

[Return to Work Link](#)

Best regards,

Tracy M. Masse, PHR
Director of Employee Engagement

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