



**RESIDENCE LIFE OFFICE  
WITHDRAWL FROM HOUSING FORM**

\_\_\_\_\_  
Name                                      Current Building                                      Current Room Number                                      ID #

**This is a formal request to be released from my housing agreement effective: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_**

- I agree to follow proper check-out procedures as established by the Residence Life Office.
- I have read and understand the terms and conditions for withdrawing from residence hall living as outlined in the Housing and Dining Services Agreement.
- I understand that commuting to Daemen College may impact my Financial Aid package. It is important you review this change with a financial aid counselor before submitting this form.

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Director of Residence Life Signature**

\_\_\_\_\_  
**Financial Aid Counselor Signature**

*(Please note you must have this portion signed before you have Residence Life's signature and only if you are a current resident changing your status)*

\_\_\_\_\_  
**Today's Date**

**Please check your reason for withdrawing from housing:**

- Commuting to Daemen
- Transferring out of Daemen
- Leave of Absence
- Other: \_\_\_\_\_