



**RESIDENCE LIFE OFFICE  
WITHDRAWL FROM HOUSING FORM**

\_\_\_\_\_  
Name (First & Last)

\_\_\_\_\_  
ID #

\_\_\_\_\_  
Current Building & Room Number

**This is a formal request to be released from my housing agreement effective:** \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

- I agree to follow proper check-out procedures as established by the Residence Life Office.
- I have read and understand the terms and conditions for withdrawing from residence hall living as outlined in the Housing and Dining Services Agreement.
- I understand that commuting to Daemen College may impact my Financial Aid package. It is important you review this change with a financial aid counselor before submitting this form.

**Please check your reason for withdrawing from housing:**

- Commuting to Daemen                       Transferring from Daemen to: \_\_\_\_\_
- Leave of Absence                               Other: \_\_\_\_\_

\_\_\_\_\_  
**Student Signature**

\_\_\_\_\_  
**Today's Date**

\_\_\_\_\_  
**Financial Aid Counselor Signature\*\***

\_\_\_\_\_  
**Director of Residence Life Signature**

*\*\*Please note you must only have Financial Aid sign if you are a current resident changing your status, and AFTER you have Residence Life's signature*