COVID-19 RESPONSE

Daemen College began formulating policy and procedures in response to the COVID-19 Crisis in January. Below you will find a timeline of milestones through this fluid and flexible situation:

Daemen College Actions

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National, State, & Local Key Events

1/21/2020: First coronavirus case confirmed in US

2/6/2020: First death in US

3/2/2020

Message to students with tips for the Coronavirus, Spring Break Travel, and CDC Recommendations

3/6/2020

Dr. Olson letter explaining ERT proactive planning

3/9/2020

ERT Members implemented Incident Command System, dividing tasks into 4 key areas: Operations, Logistics, Planning, and Finances Self-Discloure Forms sent to campus community

3/12/2020: Governor Cuomo announced restrictions on mass gatherings

3/13/2020: Trump declares national emergency

3/13/2020

Service learning field experience & academic festival cancelled, Grad fair postponed Ordered handheld sanitizer machines and a pump Schedule for deep-cleaning

3/16/2020

Wildcat Media and Entertainment podcast with Drs.
Nayor and Brogan answering student questions
AWC Closed

General "blitz" of cleaning daily 11 am and 2 pm All Facilities, Dining Services, and Campus Safety staff in gloves

3/18/2020

Transformed previous COVID-19 website to a robust "<u>Daemen Preparedness Center</u>" to include info for students, faculty, and staff

3/19/2020: SUNY campuses mandated to close and move to a distance-learning

3/20/2020

Adjusted Shuttle Schedules Finalized Housing Credits and Refunds Moved to only essential personnel on campus; created operating schedule to keep the campus open as needed

3/26/2020

Commencement Postponed

3/30/2020

Purchased more Zoom pro licenses

4/3/2020

First Student tested Positive from Amherst campus, but was at home

Student Housing Refund checks issued Dr. Olson Video, Staff - Positive COVID-19 test, Financial Strength and Recruitment/Retention Efforts Dr. Olson Video, Students - Message of Support

4/8/2020: The U.S. Department of Defense (DoD) directive requiring to wear a cloth face

4/14/2020

No more Self-Quarantine on campus

4/16/2020: Governor Cuomo extended the state's stayat-home order through May 15

4/17/2020

Letter to students regarding Stimulus Applications

<u>Dr. Olson Video</u> - COVID-19 Updates, Financial Support
from Government, Enrollment Update, Summer
Session Update

4/29/2020

Reorganized ERT to plan scenarios for Fall 2020 Opening with a focus on protocols and procedures for people's health and well-being Shared plan with the Town of Amherst 1/29/2020

Message to campus community about Coronavirus

1/31/2020: US declares COVID-19 a public health emergency

2/7/2020

ERT conducted an Influenza Like Illness Tabletop Exercise

3/5/2020

Created a special COVID-19 website with important updates and information

3/7/2020: Governor Cuomo declared a state of emergency in NY

3/11/2020: SUNY prepares for Distance Learning for remainder of spring semester

3/12/2020

Extend Spring Break, then Distance Online Learning Standard Social Media Post created Residential Students sent Self-Disclosure Forms Dining Services transitioned to styrofoam & plastic-ware Counseling began hosting Zoom and telephone sessions Student Support Services transitioned to virtual/phone Created "Daily Briefing Log" of all ERT activity Moved to Daily meeting for Central and Command Staff"

3/15/2020

Messages to prospective students and their families about staying open, transitioning to virtual events, etc. Messages to residential students letting them know we would stay open, but restricting visitors, quarantines, etc.

3/17/2020

met with Town of Amherst Emergency Operations Team to combine efforts and open up communication Created virtual Accepted Student Day Bumped Housing Selection back Room Sanitation and Green Door Tag system put in place Created COVID Technology Needs List Laptop Reservation System

Daemen College President and ERT Incident Commander

3/19/2020

Message with Support Services details

<u>Dr. Olson Video</u> - CDC Guidelines, COVID-19 Updates,
Online Classes

3/22/2020: NYS on Pause Program, mandate that all non-essential workers work from home

3/23/2020

Gloves donated to Kaleida Health

3/27/2020

Message to Federal Work Study students

3/29/2020: White House extends social distancing guidelines through April 30

4/1/2020

Purchased Extra Laptops for reservations Created Deferred Tuition Plan for prospective students to help start college on time.

4/7/2020

Student Activities Virtual Engagement site active Worked with Academic Affairs to create a Holistic Admissions Process starting in 2021 to make it easy for students to enter Daemen for ALL majors without test scores

4/15/2020: All NYS residents required to wear face masks or coverings in public places

4/15/2020

Announced First Summer Session will be online

4/20/2020: SUNY distributes laptops to students in need to complete spring coursework

4/20/2020PT student

PT student tested positive, was an off campus student Over 500 students submitted Stimulus Application